Digital Video Productions
40 ½ Padanaram Rd, Suite 12
Danbury, CT 06811
203-743-7663
203-743-1658 (fax)

www.dvpllc.com

DVP LLC Sales Contract

Name:		Home Phone:	
Address:		Work Phone:	
City:	State:	Zip Code:	
Event:	Date:		Time:
How did you hear about us?			

		Hours Included	$
			$
			$
			$
			$
			$
Special Requests:		Sub Total	$
		6% Sales Tax	$
		Total Cost	$
		Deposit	$
		Balance Due – ___/___/_____	$

Terms and Conditions

This contract is between the client listed above and DVP LLC. In the event of a postponement or cancellation, the deposits paid are not refundable. In the event the studio fails to comply with the terms of the contract due to any event or act outside the control of the studio, the studio's liability is limited to the refund of the deposit. All montage photos and music selections must arrive at least three weeks prior to the event, otherwise we reserve the right to complete the edit at our own discretion. The studio is not responsible for lost, stolen or damaged tapes, CDs, film, photos or slides or any client provided materials. Please be sure all photos are numbered in the order you wish them to appear. We reserve the right to use any audio/video for promotional purposes. Our day begins when we arrive at our 1st location. Any overtime or extra work not listed in the contract will be billed at $75 per half-hour. Any downgrade in package selection will incur a $100 service fee. Any request for a particular videographer is not guaranteed. Balance is due upon completion of work. Personal checks are not accepted for final payment. All editing decisions by studio are final. Any re-edits other than for technical error will incur a re-edit fee. Any work not picked up within 30 days of completion will be charged a fee of 2% of total contract per month. Any changes or problems must be reported within 72 hours of pickup. DVDs are not returnable for incompatibility.

Please make checks payable to Digital Video Productions.

Credit Card Information _____ - _____ - _____ - _____ Expiration Date _____ / _____

I have read and understand all of the terms and conditions.

_____ _____

Client Date DVP LLC Date