

## **REMINDER LIST**

### **4 WEEKS BEFORE EVENT:**

If you are doing The Love Story, please  
make an appointment for interview session.

### **3 WEEKS BEFORE EVENT:**

Please call and make an appointment with your videographer to go over any specific requests & details. Please bring the following items, if required for your package:

- Up to 25 Photos for montage
- Background music for video
- Directions
- This info sheet
- Additional Products & Services sheet
- 35% installment
- Decide how many extra copies you want

### **UPON COMPLETION OF VIDEO:**

Balance due

*NAME* \_\_\_\_\_ *PHONE (H)* \_\_\_\_\_

*ADDRESS* \_\_\_\_\_ *PHONE (W)* \_\_\_\_\_

*CITY* \_\_\_\_\_ *STATE* \_\_\_\_\_ *ZIP* \_\_\_\_\_

Wedding Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Return Date from Honeymoon \_\_\_\_/\_\_\_\_/\_\_\_\_

## Video Information Sheet

### Pre Wedding Ceremony Coverage Only

Would you like the Cinderella Bride Twirl Effect Yes [ ] No [ ]

If so, what time will the bride put on the gown \_\_\_\_:\_\_\_\_ (we must arrive at least 10 min. before this time)

If not, what time would you like us to arrive \_\_\_\_:\_\_\_\_

Phone # to location of bride before wedding \_\_\_\_\_

Directions to Bride's location

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What time will groom be getting ready \_\_\_\_:\_\_\_\_ Phone # to location \_\_\_\_\_

Directions \_\_\_\_\_

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**Ceremony** Starts at \_\_\_\_:\_\_\_\_ Ends at \_\_\_\_:\_\_\_\_

Directions to Ceremony \_\_\_\_\_

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**Reception** Starts at \_\_\_\_:\_\_\_\_ Ends at \_\_\_\_:\_\_\_\_

Directions to Reception \_\_\_\_\_

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What time would you like our day to begin? Please allow one half hour to set-up for ceremony.

Start times: Cam 1 \_\_\_\_:\_\_\_\_ Cam 2 \_\_\_\_:\_\_\_\_

How many hours are included in your package? Cam 1 \_\_\_\_:\_\_\_\_ Cam 2 \_\_\_\_:\_\_\_\_

What time will the video contract then conclude? Cam 1 \_\_\_\_:\_\_\_\_ Cam 2 \_\_\_\_:\_\_\_\_

At this time, if your reception is still going on, would you like us to approach you and offer our services for an extended time, overtime will be billed at \$75 per 1/2 hour per cameraman?

Yes [ ] No [ ]

I want recorded: The wedding ceremony and mass [ ] Just the wedding ceremony [ ]

Would you like the father daughter dance in B & W? Y [ ] N [ ]

(Deluxe Pkg) Would you like us to get the bridal party's comments? Y [ ] N [ ]

(Premier Pkg) Would you like us to get the guest's comments? Y [ ] N [ ]

Any special requests

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Will the videographer(s) be receiving dinner? Yes [ ] No [ ]

We recommend to have the videographers and photographer sit in the main seating area for the best visibility of the action and to ensure the best possible coverage of your event.

## Music Choice List

### Pre-Ceremony

If you would like a particular song for background music please provide the CD or tape and list artist and title here. About 3-5 minutes of music needed.

If you would like us to use our own music please check here [ ]

Artist \_\_\_\_\_ Title \_\_\_\_\_  
Artist \_\_\_\_\_ Title \_\_\_\_\_

### Photo Montage

Please send up to 25 pictures. Typically 10 of each person and 5 couple shots. Horizontal pictures work best. Please number on the back of the pictures 1-25 the order of appearance. If you would like a particular song for background music please provide the CD or tape with your pictures and list artist and title here. About 4 minute of music needed.

If you would like us to use our own music please check here [ ]

Artist \_\_\_\_\_ Title \_\_\_\_\_

### Receiving Line/Formals/Cocktail Hour

If you would like a particular song for background music please provide the CD or tape and list artist and title here. About 6 minutes of music needed.

If you would like us to use our own music please check here [ ]

Artist \_\_\_\_\_ Title \_\_\_\_\_  
Artist \_\_\_\_\_ Title \_\_\_\_\_

### Recap/End Titles

If you would like a particular song for background music please provide the CD or tape and list artist and title here. About 5 minutes of music needed.

If you would like us to use our own music please check here [ ]

Artist \_\_\_\_\_ Title \_\_\_\_\_  
Artist \_\_\_\_\_ Title \_\_\_\_\_

### Love Story

If you would like a particular song for background music please provide the CD or tape and list artist and title here. About 7 minutes of music needed.

If you would like us to use our own music please check here [ ]

Artist \_\_\_\_\_ Title \_\_\_\_\_  
Artist \_\_\_\_\_ Title \_\_\_\_\_

### Extra Music if Needed

Artist \_\_\_\_\_ Title \_\_\_\_\_  
Artist \_\_\_\_\_ Title \_\_\_\_\_

Please note if you do not provide enough background music we will use our own instrumental music.

# End Title Sheet

Please print clearly the names of the people in your bridal party with correct spellings. It is your responsibility to contact us if any of the names change. Any changes made after the video is completed will accrue additional editing fees.

Bride/Groom (Married Name) \_\_\_\_\_

Maid or Matron of Honor  
(Circle one)

Best Man

\_\_\_\_\_

\_\_\_\_\_

Bridesmaids

Ushers

\_\_\_\_\_

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Flower Girl

Ring Bearer

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Bride's Parents \_\_\_\_\_

Groom's Parents \_\_\_\_\_

Other \_\_\_\_\_